



# SDG<sub>4</sub>BIZ PROJECT

## Business Opportunity Recognition in SDGs

### TERMS & CONDITIONS / ITSLEARNING PLATFORM

Itslearning AS is acting as Data Processor processing personal data for the <SDG<sub>4</sub>BIZ project> 1) which is acting as a joint data controller. Processing is based on a Data Processing Agreement (DPA) signed between the controller and processor.

Whose and what personal data, on what purpose and basis we are processing and from where do we get it?

- Data subjects are learners of the training materials.
- Data types are learner's name, e-mail address, category, working country, organization name, organization category, organization country, messages and discussions, responses to assignments and tests, assessments by teachers and final feedback from the learner itself.
- Processing is based on consent from the learner.
- Purpose is evaluation and development of the SDG<sub>4</sub>BIZ training materials and curriculum.
- Regular data sources are learners itself and teachers.
- Your personal data will be deleted three months after the project end from learning platform.
- Your contact data (name, e-mail address, organization, organization address) will be archived for five years by project coordinator Metropolia for auditing purposes based on EU law.

To have more detailed information about data processing of your personal data, please read [privacy notice](#) of the controller.

By proceeding, you give us a consent to process your personal data according to these terms and conditions. You can see these terms and conditions on information page, which appears on the main menu. You can remove your consent anytime by sending a request to the key user at Metropolia: [sdg4biz@metropolia.fi](mailto:sdg4biz@metropolia.fi).



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